

Assistant Finance and Accounting Manager

Company

BRED IT (Thailand) Ltd. is a wholly owned subsidiary of the French bank BRED Banque Populaire based out of Paris.

BRED IT was established in 2008 to become an IT hub and deliver IT operations and support for BRED Group Commercial Banks in South East Asia and Pacific Ocean areas.

Today, it supports Banque Franco Lao in Laos, BRED Bank Cambodia, BRED Bank Vanuatu, BRED Bank Solomon Islands, BRED Bank Fiji and Banque pour le commerce et l'industrie – Mer Rouge (BCIMR) in Djibouti (Africa).

BRED IT provides end to end Infrastructure and Applications management around Core Banking, Internet Banking and E-Payments.

BRED IT has also operated an offshore development center (specialized in Cobol & Java) for Paris headquarters since 2011.

We are a unique company, thanks to our identity and our history: We place our expertise at the service of BRED Group and develop our activities with an entrepreneurial structure. By putting BRED group best interests first, it allows us to deliver tailor-made solutions with high value-added.

Responsibilities

- Review full-set of month-end and year-end closing transactions and operations (including AR, AP, GL, TAX, VAT, WHT, CIT) to ensure financial reporting are timely, accurately complete and complying with local accounting standards
- Review all account reconciliations monthly and ensure pending are followed-up
- Act as a back-up person for both Accountant in performing day-to-day operations and Manager in performing review and reports in case of absence
- Control and manage annually physical checking of fixed asset
- To ensure that the company complies with all local legislation with the timely filing of all tax and other required forms
- Support Annual Budget, forecasting, cost & financial control and presentation reports to Management team
- Develop, implement, and ensure compliance with company policies and procedures. Maintain proper internal control system to align with other operational departments
- Liaise with external and internal auditors, related government authorities, and headquarter office in Europe
- To lead, coach, and develop accounting team to upgrade their level of skills
- Support any other tasks and ad-hoc assignments assigned by Manager and Management team

Profile

- Bachelor's Degree or higher in Accounting or related field
- Minimum 7 years of experience in Accounting & Tax & Finance with at least 2 years in supervisor level or higher (multinational service company is preferable)
- CPD License required / BOI-related experience will be advantage
- Strong knowledge in accounting operations, fixed asset, tax, with excellent analytical and problem-solving skill
- Detail-oriented, ability to multi-task and prioritize with a high sense of urgency
- Proficiency in MS Office especially MS Excel
- Good interpersonal and English business communication skill (both written and spoken)

Conditions

- Position type : Full time
- Place of work : Bangkok, Silom
- Salary : Negotiable
- Working conditions : Working conditions are normal for an office environment.

Interested candidates, please send application to employment@francothaicc.com

Only shortlisted candidates will be notified.